

Protocol of the General Assembly 2019

Date: 06.04.2019

Time: 15:00-17:00

Place: Quartierhaus Kreis 6, Langmauerstr. 7, 8006 Zürich

Participants: 23 total (17 members, 6 visitors)

Can vote: Total 17 members, (11 non-board members) – majority of 9 votes

Board present:

Anne-Kathrin Bodenbender	present
Christian Vögeli	present
Eric Carrera Escartin	present
Jean Randhahn	absent
Katharina Schulthess	present
Keith Wilson	present
Diego Sanchez	present
Andreas Wende	absent
Belen Amiano	absent

List of participants: see Appendix 1

Head of GA: Katharina Schulthess

Protocol: Keith Wilson

1. Welcome

Katharina Schulthess (President) opened the general assembly at 15:00, welcoming the participants and commenting that it was encouraging to see not only many active members present but also a number of guests. The guests included several people who had attended a short introduction to IngOG+ and the organisation's projects just prior to the GV.

2. Quorum

Since the general assembly was duly convened, it is quorate.

3. Vote Counter

Reto Weisshaupt volunteered to be the vote counter.

4. Agenda

The agenda was sent to all members in electronic format together with the invitation on 20.02.2019.

Question: Do you accept the agenda for this general assembly?

Yes: 17

No: -

Abstentions: -

5. Protocol of the General Assembly 2018

The protocol of the general assembly of 2018 is accessible through our home page, and was also forwarded to all invitees in a follow-up e-mail on 11.03.2019.

Question: Do you accept the protocol of the general assembly 2018?

Yes: 17

No: -

Abstentions: -

6. Annual Report 2018

Katharina began by giving a brief overview of the projects that occupied IngOG+ in 2018. She presented an overview of where the organisation has been active, showing the countries where projects are presently in progress, as well as a summary of which projects could be closed and those which were not continued in 2018.

Dominik started the individual project presentations with the **social housing** project in **Gradačac**, Bosnia. He explained the project's background, presented the existing living conditions of women such as Nula Smajlovic and the intention of Hazima, her niece, who originally proposed the project to IngOG+.

After showing the chosen plot of land for the new house and its surroundings, Dominik's brother Lukas picked up the story on behalf of TEN, the involved architects from Zürich, and presented the concept of the new house and the inspiration behind the chosen layout and design. As well as sharing the full plans and rendered 3D drawings, visitors to the GV were also able to better visualise the finished building thanks to the scale model which was on show.

The project's overview was completed by presentation of the service concept and a short discussion centered around the questions posed to the team. The main questions were querying how and when the scheme could be multiplied, as it was mentioned that there are 16 women in the community in Gradačac alone who could benefit from such a scheme – to which the group assured that initial considerations about how and where the concept could be multiplied had already been made.

Christian then took over to present a recently closed project in **Brabal** in Nepal – referred to as “**Build back Better**”, it involved reconstructing several houses destroyed by the 2015 Gorkha earthquake in Nepal so that they would be better able to resist future seismic events. Now completed, the attendees were able to view photos of the new houses in their surroundings.

The focus then switched continents to South America, and Paraguay, as Katharina explained the change in focus of the **water sanitation** project in **Hugua Chini** in response to the new scheme preferred by the villagers, aiming to connect the village to a mains water supply. Education in water quality assessment and the application of Biosand filters is now the main focus of the project, with several portable water analysis kits having been assembled and sent to Paraguay within the last months, and the local partners at the University of Asuncion and the rotary club of Concepcion remain involved.

Christian then took to the floor again, to talk about the **earthquake-proofed schools** which are under construction in **Sano Bhorle** in Nepal. They will utilise a novel form of bricks with reinforcement in their design and it is hoped that similar construction techniques can be further implemented in other projects before long.

He also presented another Nepalese project, the **community centre** in **Dhawa**, which is currently in the planning stages and is the result of a partnership between a local group, Rangji Changi, Architects without Borders in Sweden and IngOG+. Construction start is tentatively planned for September this year.

Diego was the next to present, talking about IngOG+'s fourth active project in Nepal: the planning for a new women's **health clinic** within a hospital in **Ratnagar** which is being planned in partnership with the Spital Limmattal.

After a switch of continent, and of presenter back to Katharina, the evaluation taking place in **Kenya** concerning a **floating dock** for medium-sized ships traversing lake Victoria was briefly introduced - before Christian's overview of the relatively short project in **Sinjar** in Iraq took centre stage, where IngOG+ contributed up to the evaluation stage to support NOIVA's team in investigating the **water supply problems** for displaced people in the region.

Diego then ended the project presentations, highlighting the current expectations on local partners for the **Beeka Valley school heating system** if we are to be able to continue to drive the project forwards.

IngOG+ Activities in 2018:

Katharina gave an overview of the organisation's main events from 2018. During the year, IngOG+'s ten year anniversary was celebrated twice, first with a member's event and then a larger event for all supporters and those with interest in the organisation.

These celebrations were complimented by a number of lunch seminars and outreach events in different cities, while members also enjoyed the traditional Christmas dinner.

Katharina closed the reflections on 2018 with several remarks to the efforts to develop the organization in 2018, including the advisory sessions carried out with Innovage, new partnerships with Rapp Trans, Mobimo and IngOG+'s first involvement in the projects and events of NOIVA, Biovision & Swiss Engineers.

After introducing the Open Platform concept in 2018, which was the main opportunity both for members to meet each other and for newcomers to get to know IngOG+, it was reiterated two different kinds of meetings will be taking place in 2019. The Open Platform will be replaced by monthly group meetings for the active members, while new members will have several opportunities during the year to meet each other and also discuss the current projects.

Question: Do the attendees accept the annual report 2018?

Yes: 17

No: -

Abstentions: -

7. Financial Report 2018

In place of our treasurer of 2018, Katharina presented the past year's financial report. First to be highlighted were a couple of organisational items – a new piece of software called CashCtrl was introduced to aid bookkeeping and control of financial parameters and Paypal was successfully introduced as a new payment channel for event ticket sales and recurring donations.

Earnings:

Total earnings: 90,700 CHF

of which:

Membership Fees: 6,060 CHF

10 Year Event: 7,800 CHF

2018 still saw the highest level of donations in IngOG+'s ten year history, despite the target being missed and the schedule of the Gradačac project being delayed as a result. Katharina highlighted that the top ten donors accounted for 87% of all donations and that approximately half of all donations were from engineering companies. The external ten year anniversary event was also a significant contributor to income for the year.

A substantial amount for project funding was again moved into 2019 from 2018 due to shifts in project schedules.

Spending:

Project spending on plan	9,670 CHF
Evaluation of projects	700 CHF
Association activities	3,550 CHF
Operational expenses	2,880 CHF

Once again, as intended, the largest expenses incurred during 2018 were for the active projects. CHF 10,370 of the total CHF 16,800 spent was directly invested in the running projects and although CHF 3,550 was spent on activities and events, these were profit-making. Admin costs remain constant with past years and would have been largely unaffected, even in the event that the total planned project spend had been realised.

Surplus:

The total income was higher than expected, and so there is a free surplus which can be allocated to projects in the 2019 budget planning. This profit of 23,500 CHF will be highlighted again and split up between active projects and the reserve in section 11.

Audit report:

Yasser Salem and Lucas Haas are our auditors. They have both accepted and signed off the financial report, which is open for everyone to see at the general assembly. The treasurer therefore asks for acceptance of the financial report of 2018.

Question: Do you accept the financial report 2018?

Yes: 17

No: -

Abstentions: -

8. Discharge of the board for 2018

After acceptance of the financial report for 2018, the year's board can be discharged. Since the members of the board present can't discharge themselves, a reduced number of attendees are allowed to vote on this.

Question: Do you want to discharge the board for the year 2018?

Yes: 11

No: -

Abstentions: 6

9. Parting Board Members

Four members of 2018's board will be unable to continue in the board in the new year; Belen Amiano, Anne-Kathrin Bodenbender, Jean Randhahn and Diego Sanchez.

Katharina expresses her thanks to those members for their contributions to IngOG+, emphasising the progress made in several areas and the benefits of having had two people in some resorts in the past.

10. Elections 2019

President

Katharina Schulthess is the sole candidate for president of the organisation in 2019. Katharina presented herself and her background, having now been active with IngOG+ for close to four years, for two of which she was president. She remains very motivated to engage with the members and continue to facilitate IngOG+'s work in more international projects. She works in the Department of Urban Water Management at ETH and finds that her role there fits well with her activities as president of IngOG+.

Question: Do you accept Katharina Schulthess as president of the organisation for 2019?

Yes: 16

No: -

Abstentions: 1

Vice-President

Christian Vögeli is the only candidate for vice-president of the organisation in 2019. Christian can look back on six years of work with IngOG+ already, has been on the board since 2015 and has been directly involved in many of IngOG+'s challenging projects. He wants to support Katharina as president as well as supporting the further development of the organisation. He has been head of project coordination since 2016.

Question: Do you accept Christian Vögeli as vice-president of the organization for 2019?

Yes: 16

No: -

Abstentions: 1

Remainder of the board

Eric Carrera, Lukas Dössenger, Andreas Wende and Keith Wilson run for the remaining positions on the board of 2019.

Question: Do you accept Eric Carrera, Lukas Dössenger, Andreas Wende and Keith Wilson as members of the board for 2019?

Yes: 13

No: -

Abstentions: 4

Auditors

Lukas Haas and Yasser Salem are the only candidates for the position of auditors for 2019. Katharina presents their candidature, highlighting that they have been auditors before and are very willing to continue their commitment.

Question: Do you accept Lukas Haas and Yasser Salem as auditors for 2019?

Yes: 16

No: -

Abstentions: 1

11. Outlook 2019

In a short summary of what had previously been presented on the projects, Eric reiterated the projects which would occupy the organisation the most in 2019.

Key Projects:

Hugua Chini, Paraguay: is still running and will move forwards with its renewed focus.

Gradačac, Bosnia: construction start is now scheduled for late spring 2019.

Ratnagar, Nepal: IngOG+'s advisory role is still to be defined.

Lake Victoria Region, Kenya: trials at home in the summer could be the most time-consuming activity.

Dhawa, Nepal: providing technical expertise for construction is low effort this year.

Events 2018:

The proposed events calendar for the coming year should run as follows:

Month	Event
June	<i>Workshop with WASH experts from Eawag-Sandec</i>
July/August	<i>Raft-building event in Zürich</i>
September	<i>Summer hike/excursion</i>
October	<i>Joint workshop with Young Swiss Engineers</i>
December	<i>Christmas Dinner/Christmas Market Stand in Zürich</i>
January (2020)	<i>Igloo Building</i>
tbc	<i>Various lunch seminars as in past years</i>
tbc	<i>Presentations as guests in other organisations.</i>

Budget for 2019

Outgoing vice-president Eric then carried on to take the attendees through the planned 2019 budget in more detail. He explained that the figures presented here are the proposal of the project co-ordination team and are intended to give an overview of the funding required to realise IngOG+'s objectives for this year.

He shows that the organisation's free funds as of the end of 2018 were just under CHF 23,500 and according to the motion passed at the previous year's GA [to increase IngOG+'s reserve by CHF 2,000], slightly under CHF 17,700 should remain unallocated to specific projects. This sum is used to enhance the organisation's abilities to take on evaluations of new projects - without having to engage in fundraising first, react quickly to urgent needs and cover cost increases in running projects which would otherwise risk interruption to the project.

It means that slightly over CHF 5,800 remains from the previous year's income, plus CHF 13,100 YTD in new non-specific donations, which can be allocated to the projects.

With the proposed allocation of this sum to the key projects, it means that just three are expected to need significant additional funds within the year; approximately CHF 26,500 for Gradačac, CHF 7,500 for the hospital in Nepal and CHF 10,500 for the proposed docking solution in Kenya.

Question: Do you accept the budget for 2019?

Yes: 17

No: -

Abstentions: -

Summary of Targets for 2018:

Fundraising: 44,500 CHF

(2018 surplus partially used to secure cash flow.)

Capital increase: 2,000 CHF (from GA 2018)

(We plan to further increase the ca. 17,000 CHF to 19,000 CHF at the GA in 2020.)

Eric closes by asking for acceptance of the targets for 2019.

Question: Do you accept the targets for 2019?

Yes: 17

No: -

Abstentions: -

12. Applications of members

Following the introductory session prior to the GA, Tobias Kraft became a member and was welcomed into the organisation.

13. **Varia**

No requests for varia items were received.

14. **Closing the general assembly 2019**

Katharina Schulthess (president) closed the general assembly for 2019 at 17:05.

Witnessed and correct:

A handwritten signature in black ink that reads "K. Schulthess".

President, Katharina Schulthess

Zürich, 06.04.2019

A handwritten signature in black ink that appears to be "K. Wilson".

Secretary, Keith Wilson

Zürich, 06.04.2019

Appendix 1: List of Attendees

Board

Bodenbender, Anne-Kathrin

Carrera Escartin, Eric

Vögeli, Christian

Sanchez, Diego

Schulthess, Katharina

Wilson, Keith

Members

Blum, Josef

Haas, Lukas

Hegersberg, Martin

Henke, Fabianna

Iten, Corinne

Kara, Gökhan

Kastinger, Max

Kraft, Tobias

Mühlberger, Nora

Sallin, Emmanuelle

Weisshaupt, Reto