



Protocol of the General Assembly 2017

Date: 25.03.2017
Time: 14:00
Place: Rösslischüür, Quartierverein Unterstrasse, Röslistrasse 9, 8006 Zürich

Participants: 20 (17 members, 3 visitors)
Can vote: 17 members, 9 non-board members

Board present:

Anne-Kathrin Bodenbender	present
Christian Vögeli	absent
Cristiana Borrelli	absent
Dimitrios Piskas	present
Eric Carrera Escartin	present
Francisco Hernandez Villanueva	absent
Jean Randhahn	present
Katharina Schulthess	present
Leonardo Meiler	present
Reto Weishaupt	present
Susanne Wahlen	present

List of participants: see Appendix

Head of GA: Leonardo Meiler

Protocol: Jean Randhahn

A handwritten signature in blue ink, appearing to be 'J. Randhahn', is located at the bottom right of the page.



1. Welcome

Leonardo Meiler (president) opens the general assembly and welcomes the participants.

2. Quorum

Since the general assembly was duly convened, it is quorate.

3. Vote counter

Mathias Pfäffli volunteers to be the vote counter. Of the 20 persons present 17 can vote and 3 are guests. The majority will be 9 votes. One member (eligible to vote) arrived just before the item annual report.

4. Agenda

The agenda was sent to all members in electronic format together with the invitation.

Question: Do you accept the agenda for this general assembly?

Yes: 16

No: 0

Abstentions: 0

5. Protocol of the general assembly 2016

The protocol of the general assembly of 2016 is accessible through our home page since spring 2017.

Question: Do you accept the protocol of the general assembly 2016?

Yes: 16

No: 0

Abstentions: 0

6. Annual report 2015

Eric Carrera gives a brief overview of the projects that occupied us in 2016. He takes over for Christian Vögli, who is absent. He shows the overview of where and which projects were done and rejected. Rejected projects: Bolivia health care center – too big for us, Uganda bring drinking water to village – too bad communication, Marrakesh children care center – after site visit rejected due to funding only style of project.

Done Projects:

ARG extension of secondary school – could be finished.

ARG children day care

IND water supply – was started couple years ago, could be finished.

A handwritten signature in blue ink, appearing to be 'Leo', is located in the bottom right corner of the page.



Nepal earthquake resistant houses – two houses completed, 4 more in work, 7 more in pipeline. IngOG+ main part was construction guideline.

New projects:

Bosnia, Accommodation for elderly women – evaluation phase done, now in setup phase - signing declaration of interest, items to do, how to share work

PGY water supply – evaluation done, setup phase done, 2017 pilot phase starts

IngOG+ activities:

Susanne Wahlen summarizes activities done in 2016:

Several “Stammtisch” were successfully done. A change in the setup of Stammtisch has happened at the end of year. The theme oriented Stammtisch has been started. It gives IngOG+ members and related a platform to inform about projects, tools or methods.

Partnerships:

Several companies would like to participate rather than only donate: CSD, Huziker, BNS. With some partnerships could be arranged by now. Their general idea is to also donate work force to us.

Swiss engineering invited us to their general assembly. This was a possibility to present IngOG+.

X-mas event fundraising and information event took place beginning of December.

Online survey was done, also to improve Leitbild feedback.

The annual report 2016 was sent in electronic format together with the invitation and is accessible through our homepage.

The president summarized briefly and asked for acceptance of the annual report.

Question: Do you accept the annual report 2016?

Yes: 17

No: 0

Abstentions: 0

7. Financial report 2016

Dimitrios Piskas (treasurer) presents the financial report of 2016.

Earnings:

Total earnings: 39'657.69 CHF (25% up to 2015)

Capital increase: 2'274.30 CHF, due to increased member numbers and membership fee increase, it enables us to cover operational costs. Operational costs could be kept low in 2016. The target of 2 kCHF has thus been reached.

A handwritten signature in blue ink, appearing to be 'D. Piskas', is located in the bottom right corner of the page.



Biggest contribution is donations from companies. Events like x-mas and T-shirt sales contribute on a small scale.

One significant amount for project funding was moved into 2016 from 2015 due to project delay: 20'411.55 CHF.

Spending:

Project spending according to plan, including the 21k CHF from 2015 26 kCHF

Evaluation of projects 3'500 CHF

Association activities 1'000 CHF

Operational expenses 600 CHF

Cashflow during 2016 could be kept at a more constant level than in 2015, no dips into negative balance.

Membership fees income typically peaks just before the general assembly. Serves as estimation for member count. Expectation 80 at end of year. It is an important steady income to plan operational expenses and fill gaps in fundraising.

IngOG+ capital reserve is now at 11 kCHF. Compared to average project spending of 50 kCHF it is a decent start to keep a safe cashflow. Target should be 1/3 of project budget as capital reserve.

Profit:

Total income higher than expected. Profit of 20 kCHF. 18 kCHF will go to project funds, 2 kCHF will serve to increase capital reserve for cash flow improve.

Audit report:

Yasser Salem and Lucas Haas are our auditors. They are not present today, yet they have both accepted and signed off the financial report.

The financial report of 2016 is open for everyone to see at the general assembly. The treasurer ask for acceptance of the financial report of 2016.

Question: Do you accept the financial report 2016?
Yes: 17
No: 0
Abstentions: 0

8. Discharge of the board for 2016

Since the financial report of the year 2016 has now been accepted, the board can now be discharged for the year 2016. Since the 8 members of the board present can't discharge themselves, there are 9 persons allowed to vote on this.

A handwritten signature in blue ink, appearing to be 'Z. J.', is located in the bottom right corner of the page.



Question: Do you want to discharge the board for the year 2016?

Yes: 9

No: 0

Abstentions: 0

9. Parting Board Members

Susanne Wahlen, Dimitrios Piskas, Francisco Hernandez "Paco" Villanueva, Christiana Borelli and Leonardo Meiler have been members of the board for several years and have decided not to run for that position again. With a small present, the board thanks them for the work they have been doing for the organization during the last years and wishes them success in their future careers.

Leonardo thanks the team, emphasizes the good results and the benefits of having two persons in some resorts. Leonardo also thanks Dimitris and Susanne for their past work even if done so silently, yet persistent.

10. Elections 2017

President

Katharina Schulthess is the only candidate for president of the organization in 2017. Katharina presents herself and her background. She has been active with IngOG+ for 1.5 years. As a student she has the possibility to put time into it. She feels very motivated to engage herself and people into the tasks ahead of us. She is member of the project team in Huguia China Paraguay. She has connections to Argentinian IngOG and was impressed by the change we all bring.

Question: Do you accept Katharina Schulthess as president of the organization for 2017?

Yes: 17

No: 0

Abstentions: 0

Vice-President

Eric Carrera is the only candidate for treasurer of the organization in 2017. Eric is in the board since 2015 and wants to support Katharina as new president as well as the organization. He has been head of project coordination in 2016.

Question: Do you accept Eric Carrera as vice-president of the organization for 2017?

Yes: 17

No: 0

Abstentions: 0

Remainder of the board

Christian Vögeli, Reto Weishaupt, Anne-Kathrin Bodenbender and Jean Randhahn run for board

A handwritten signature in blue ink, appearing to be 'R. A.', is located in the bottom right corner of the page.



membership. All of them have been board member in 2016.

Question: Do you accept Anne-Kathrin Bodenbender, Christian Vögeli, Reto Weishaupt and Jean Randhahn as members of the board for 2017?

Yes: 17
No: 0
Abstentions: 0

Auditors

Lukas Haas and Yasser Salem are the only candidates for the position of auditors for 2017. Katharina presents their candidature, they have been auditors before and are very willing to continue their commitment.

Question: Do you accept Lukas Haas and Yasser Salem as auditors for 2017?

Yes: 17
No: 0
Abstentions: 0

11. Organisation credo (Leitbild)

Katharina Schulthess presents the reformulated credo of the organization. At the last general assembly a new formulation of the credo was decided to be done in 2016. The new credo has been based on member input and board discussions. It had been distributed before the general assembly for everyone to read and comment.

Katharina goes through the central statement and its building blocks. What are communities? Any living group without hesitation to national, religious or other restriction. What do we see as basic needs? In accordance to UN statement and up to ensuring economical sustainability. The way to reach it: create and maintain infrastructure, transfer know-how, communicate results to enable others to act similar with and without engineering background. Work is voluntary, funding is based on donations, projects must not be funding-only. Motivation is to share some benefits of the privileged environment we live.

The credo ("Leitbild") has been up for discussion during 2016 and was sent out in its final proposed state before the general assembly. The new president ask for acceptance of the credo.

Question: Do you accept the new credo taking immediate effect?

Yes: 17
No: 0
Abstentions: 0

A handwritten signature in blue ink, appearing to be 'Kas', is located at the bottom right of the page.



12. Outlook 2017

Katharina Schulthess and Anne-Kathrin Bodenbender present the running and new projects for 2017:

Three active projects:

Bosnia – planned construction start is September 2017

Paraguay – prototype water supply installations planned for summer 2017, monitoring phase until end 2017, installation of final works in Q1 2018

Argentina – Kindergarden extension until summer 2017

Evaluations are going on. We are looking for people to participate in the project teams.

Places: Bali, Argentina

Events 2017:

Classic “Stammtisch” stays with roughly 8 events. First Friday of the month at 20:00. New are theme-“Stammtisch” with special topics. We provide platform for our members or externals on relevant topics. Known dates are May and September. More topics are welcome and will be integrated on a first come first serve basis. These topics are meant to give a first easy way to get into discussion for projects, technologies, partnerships, etc. before making written commitments.

Summer BBQ will be at July 7th 2017

X-mas event will be December 12th 2017

Lunch seminars are planned at ZHAW and ETH.

13. Budget for 2017

Reto Weisshaupt presents the budget for the year 2017. Start into the 2017: budget is with an up of carried over donations bound to projects. Fundraising target for 2017 is at 61.5 kCHF to cover ongoing and starting projects. Activities and operational expenses are projected with 1'600 CHF.

Question: Do you accept the budget for 2017?

Yes: 17

No: 0

Abstentions: 0

Targets for 2017:

Create capital reserve of around 1/3 of project planned costs. The projected spending volume is 80 kCHF for 2017. Target for capital reserve is therefore at around 20 kCHF. To reach this target the memberships fees were last year proposed to be increased. The new fees for 2018 will be Students: 30 CHF, regular/company: 100 CHF. The question was raised whether also donations from companies

A handwritten signature in blue ink, appearing to be 'Reto Weisshaupt'.



could be used to reach this target. Reply: companies tend strongly to donate to a project rather than to the general cause. This makes it hard to increase capital reserves, which need to be project unspecific. Question: are member fees the right thing to reach this target? Reply: they are not bound to any project and can therefore be used for general items. Donations are typically bound to projects.

Question: is a reminder (payment slips) to pay fees a good way to increase membership earnings? Yes, however hardcopy reminders increase operational costs. That was so far the main reason to reject this way until now. We are already thinking of more ways to place reminders without using hardcopy payment slips which cause printing and postage fees.

Reto asks for acceptance of the targets for 2017.

Question: Do you accept the targets for 2017?

Yes: 17

No: 0

Abstentions: 0

14. Applications of members

No application were received during the general assembly.

15. Varia

No requests for varia.

16. Closing the general assembly 2017

Katharina Schulthess (president) closes the general assembly 2017 at 15:49.

Witnessed and correct:

Jean Randhahn 25.3.2017

Leonardo Meiler

A handwritten signature in blue ink, appearing to be 'K. Schulthess'.

A handwritten signature in blue ink, appearing to be 'L. Meiler'.

Katharina Schulthess

A handwritten signature in blue ink, appearing to be 'K. Schulthess'.