

# Protocol of the General Assembly 2024

**Date:** 16.03.2024  
**Time:** 15:00-17:00  
**Location:** Quartierhaus Kreis 6

**Participants:** 14 total (13 members, 1 guest)  
**Able to vote:** Total: 13 members (8 non-board members)  
Absolute Majority: 9 votes

**Board Members:**

|                     |         |
|---------------------|---------|
| Emmanuelle Sallin   | present |
| Alessandra Riva     | present |
| Andrea Blanco Acuña | present |
| Daniel Biek         | present |
| Vera Balmer         | present |
| Jannis Marabeas     | Absent  |

**List of Participants:** Appendix 1

**Head of GA:** Emmanuelle Sallin

**Protocol:** Daniel Biek

## 1. Welcome

The current president Emmanuelle Salin opened the sixteenth ordinary annual General Assembly of Ingenieure ohne Grenzen Schweiz (IngOG+) at 15:07 by welcoming the participants.

## 2. Quorum

Since the General Assembly was duly convened, it is quorate.

## 3. Vote Counter

Alessandra Riva volunteered to be the vote counter.

Question: Do you approve Alessandra Riva as vote counter?

Yes: 12

No: 0

Abstentions: 1

## 4. Agenda

The agenda for this year's General Assembly was sent to all invited members in electronic format together with the invitation e-mails on 22.02.2024.

Question: Do you accept the agenda for this General Assembly?

Yes: 13

No: 0

Abstentions: 0

## 5. Protocol of the General Assembly 2023

The protocol of the General Assembly of 2023 is accessible through IngOG+'s website, and was also forwarded to all invitees on 22.02.2024.

Question: Do you accept the protocol of the General Assembly 2023?

Yes: 12

No: 0

Abstentions: 1

## 6. Annual Report 2023

The annual report for 2023 was also forwarded to all invitees on 22.02.2024 together with the invitation

to the General Assembly. It will soon be published in electronic format on IngOG+'s website.

6 projects have been presented:

- Gradaca, Bosnia and Herzegovina (Christian De Maddalena) (BIH001)
- Water Supply-Project Yrdyk Kyrgyzstan (Katharina Schulthess) (KGZ001)
- Bridge Project in La Cañada, Nicaragua (Emmanuelle Salin) (NIC001)
- Water for IAPS, Kenya (Daniel Biek) (KEN002)
- San Jorge, Bio Bio, Chile (Christian Fankhauser) (CHL002)
- Heating system for a school, Keylong, India (Andri Covini) (IND003)

Team of the BIH001 project is inactive at the moment.

Important to summarize the lessons learnt in the CHL002 project.

IND003: Doubting the motivations of the school. Motivation mainly from IngOG side. Now the project is on hold. So, the project is inactive. Also, at the moment there are only two members. Future is unclear.

The project in Malawi has been closed in 2023 due to complications and tensions in the project. More details about this is in the annual report. Another project which is closed is WASH project in Hugua Chini, Paraguay due to long inactivity over several years. Communication to the local community was quite challenging and also there was not so much motivation from the local community.

Details and pictures of the projects can be found in the annual report 2023 as well as in the attached presentation.

Question: Do the attendees accept the annual report 2023?

Yes: 12

No: 0

Abstentions: 1

## 7. Events 2023

In 2023 we shared nice moments together during following events:

- IngOG BBQ in Summer 2023
- Christmas Dinner 2023
- Exchange Meeting with EWB Nepal

## 8. Organization 2023

This year was marked with 1 evaluations trips:

- Suswa, Kenya

## 9. Financial Report 2023

Having presented the financial highlights of 2023 and comparisons against the achievements of the previous year (2022), the treasurer Bera Balmer confirmed the closing balances of the organization's accounts for 2023 (see annual report).

The financial report was reviewed by the two auditors Rolf Hartl and Yasser Saalem, who both accepted and signed their confirmation.

Question: Do you accept the financial report 2023?

Yes: 13

No: 0

Abstentions: 0

## 10. Discharge of the board for 2023

With the annual report and financial report of 2023 accepted, the next step was the discharge of the board. As the board members cannot discharge themselves from their positions, they abstain from this vote.

Question: Do you want to discharge the board for the year 2023?

Yes: 8

No: 0

Abstentions: 5 (board members)

## 11. Elections 2024

### President and board

Emmanuelle Sallin stands for election as president of IngOG+ 2024. She is board member since 2020, member of the Nicaragua project team and highly engaged in many other activities of IngOG (events, organization of project group meetings, etc.). She is currently working as a structural engineer at Basler & Hofmann in Zürich.

Question: Do you accept Emmanuelle Sallin as president of the organization for 2024?

Yes: 13

No: 0

Abstentions: 0

Andrea Blanco Acuña, Alessandra Riva, Vera Balmer, Daniel Biek and Jannis Marabeas run again as board members for the upcoming year.

Andrea is part of IngOG+ since approx. three years in various positions (project team for the community center in Chile, management of memberships, supporting events). Alessandra has joined IngOG+ in 2021 and is active in the project in Kyrgyzstan as well as in the organization of the project group meetings.

Vera Balmer is a PhD Student in Civil Engineering at ETH Zurich. She is a member of IngOG+ since Fall 2022 and is highly motivated to support the board in its strategic role. She will continue her role of treasurer in 2023 and manages some of the IT tasks.

Daniel Biek is a PhD Student in Physics at EPFL and member of IngOG+ since September 2022. He already took part to several IngOG+ project group meetings and his experience in other associations will surely be a good asset for the board in 2024. He will continue his role as secretary.

Jannis Marabeas is IngOG+ member since March 2022. He studied Civil Engineering and worked at Jauslin Stebler AG in Basel for 6 years. He is now project manager in BIM at NDS Engineering. Jannis enjoys optimizing processes and already has ideas for improving project management at IngOG+.

Question: Do you accept Andrea Blanco Acuña, Alessandra Riva, Vera Balmer, Daniel Biek and Jannis Marabeas as members of the board of the organization for 2024?

Yes: 13

No: 0

Abstentions: 0

## Auditors

Rolf Hartl commits again as auditor for the coming year. Although not being present, Yasser awaad Salem also commits again as auditor for the coming year. Yasser brings a wealth of experience in matters relating to management and controlling. Rolf is an experienced lawyer who already assisted IngOG+ with legal advice and has a lot of expertise in organizational processes within organizations.

Question: Do you accept Yasser awaad Salem and Rolf Hartl as auditors for 2024?

Yes: 13

No: 0

Abstentions: 0

## 12. Outlook 2024

The projects in Bosnia, Suswa (Kenya), Khema (India), Kyrgyzstan, San Jorge (Chile) are continued (see annual report).

The projects in Keylong, India is on hold at the moment. The project in Malawai and Paraguay has been closed.

One project is under evaluation. It is about an Orphanage in Nyakeyo Village, Kenya.

The board introduces a new PG Meeting schedule, which will alternate between Project Updates, Workshop and Open Meetings (for new members). The board produced a flyer and already fixed all the meeting dates so that the members get better overview and can organize themselves efficiently.

The following collaboration are continued or will start in 2024:

- Involvement in the EWB International Network
- Potential collaboration with EWB-Nepal
- Participation in the EWB international Summit in Kuala Lumpur (November 2024)
- Participation in the EWB European Forum in Brussels (May 2024)
- Reactivation of the collaboration with ETH4Development
- Continue collaboration with Holinger AG in the Kyrgyzstan Project
- Potential collaboration with Gruner AG
- Possibility for new projects

## Budget 2024

The budget 2024 is presented by Vera Balmer. The budget for the administrative processes is set similarly to previous year to 12'500 CHF expenses and 24'000 CHF revenue.

The project budget 2024 was presented. Only 4 projects handed in the budget for 2024. The missing one is the IND002 project (Khema, India). The donations for Yrdyk project is going over the IngOG account. That is why there is the large sum of 100k CHF.

Expenses and revenue is higher than 2023.

Question: Do you accept the budget for 2024?

Yes: 13

No: 0

Abstentions: 0

### 13. **Applications of members**

No applications for new memberships were received during the General Assembly meeting itself.

### 14. **Varia**

Daniel asked the project members to update their project information on the webpage

Christian mentioned that some old projects are missing

Also, there is not an official person for social media (linkedin, instagram). A question was raised what is the added value of Instagram.

The update of the webpage should be updated and be the first priority for this year.

### 15. **Closing of the General Assembly 2024**

President Emmanuelle Salin closed the formal part of the 2024 General Assembly at 17:12 and leads over to a joint Apéro in the garden.

Witnessed and correct:



Emmanuelle Sallin  
*President 2023 + 2024*  
Zürich, 16.03.2024



Daniel Biek  
*Secretary 2023 + 2024*  
Zürich, 16.03.2024



# Appendix 1: List of Attendees

## Board (5)

|            |              |                  |
|------------|--------------|------------------|
| Emmanuelle | Sallin       | <i>President</i> |
| Vera       | Balmer       | <i>Treasurer</i> |
| Daniel     | Biek         | <i>Secretary</i> |
| Alessandra | Riva         |                  |
| Andrea     | Blanco Acuña |                  |

## Members (8)

|           |              |
|-----------|--------------|
| Katharina | Schulthess   |
| Lidia     | Stermieri    |
| Andri     | Covini       |
| Patrick   | Skrobanek    |
| Christian | Fankhauser   |
| Christian | De Maddalena |
| Andreas   | Wunderlin    |
| Moritz    | Jünnemann    |

## Guest (1)

|      |       |
|------|-------|
| Rolf | Hartl |
|------|-------|

**Total Attendees: 14**

# Appendix 2: Presentation General Assembly